

# *Bay Colony Historical Modelers Association*

## **By-Laws**

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July 30, 2017

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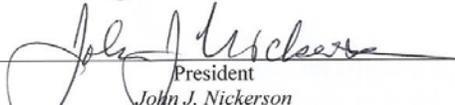
## Vision Statement

The "*Bay Colony Historical Modelers Association*" is dedicated to maintaining an organization that provides and nurtures an educational and social environment for the promotion and involvement in the hobby and craft of scale modeling. To provide: a location that fosters that environment, to make this environment available to all of similar interests, and to strive to provide a value in membership to all its members.

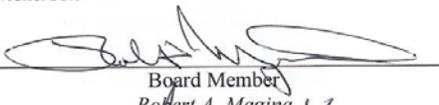
## Overview

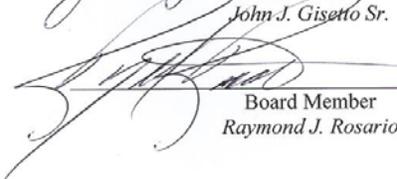
These articles have been written to establish guidelines (by-laws) by which the organization known as *Bay Colony Historical Modelers Association*, *BCHMA*, is to be guided and governed. Whereas *BCHMA* has been in operation since March 9, 1968, these articles are in no way intended to revise its history and traditions. All attempts have been made to preserve all existing *BCHMA* history and traditions with the exception of operating without guidelines and or bylaws.

July 30, 2017  
Date

  
President  
John J. Nickerson

  
Board Member  
John J. Gisetto Sr.

  
Board Member  
Robert A. Magina

  
Board Member  
Raymond J. Rosario

  
Board Member  
Steven M. Kwasny

## **Article I**

### **Bay Colony Historical Modelers Association**

- This organization known as: “*Bay Colony Historical Modelers Association*” was formed March 9, 1968 and has been continually active since that date.
- The official name of the organization is: “*Bay Colony Historical Modelers Association*”.
- The accepted abbreviation of: “*Bay Colony Historical Modelers Association*” is “*BCHMA*”.
  - This abbreviation will appear throughout these Articles to indicate “*Bay Colony Historical Modelers Association*”.
- “*Bay Colony Historical Modelers Association*” is currently an affiliated chapter of: *Region 1* of the “*International Plastic Modelers Society/USA*”, (*IPMS/USA*).
- “*Bay Colony Historical Modelers Association*” reserves the right to protect its name.

## **Article II**

### **Purposes of BCHMA**

- The association is dedicated to the hobby of scale modeling and as such is organized for the educational benefit of *BCHMA* members and the general public.
- *BCHMA* will serve its members by providing and maintaining the following:
  - By maintaining an association dedicated to the advancement of its members modeling skills and allowing its members to reach the skill level they wish to attain.
  - An environment to encourage the exchange of information, data, research and other assistance amongst members and the members of similar organizations.
  - To educate our members and cultivate interest in all aspects and mediums concerning the hobby of scale model construction.
  - To aid in the development of its members through project work, club meetings, demonstrations, events, other related activities and community service.
  - Monthly meetings of an educational and social nature that *BCHMA* members may attend.
  - An annual show with competition, known as “*BayCon*”. As a venue for the members to display their modeling projects.
  - To provide the membership with an association newsletter, web site, or other forms of media as may be developed, with information related to scale modeling; upcoming events, sources of educational and historical information, news of our members, etc.
  - A library of printed media and/or recorded media for the education and enjoyment of the members, which may be borrowed and returned.
  - The means by which the members may share their enjoyment and skills in scale model building with the community and general public.
  - Occasional sponsored trips to educational sites, such as museums, historical sites, hobby shops, etc.
  - Establish and maintain liaisons between itself and other organizations and groups of similar interest.
- *BCHMA* is dedicated to the promotion and expansion of the hobby of scale modeling to the general public by means of the following:
  - Through the use of association sponsored programs and events.
  - By offering assistance to other community and educational organizations thru the use of scale modeling or scale modeling related programs, events and/or financial aid.
  - By providing association members an avenue to assist other community and educational organizations through association sponsored events.
- The association is dedicated to honoring and maintaining the traditions of the *BCHMA*.

### ***Article III***

#### ***IPMS & BCHMA***

- *IPMS/USA* is dedicated to the promotion and preservation of scale modeling and serving its nationwide membership. *IPMS/USA* is part of an International organization of *IPMS* societies.
- *BCHMA* has been a chapter of the *International Plastic Modelers Society/USA, (IPMS/USA)*, since 1982.
- *BCHMA* renews its *IPMS/USA* charter on an annual basis. A charter fee is paid as part of the re-charter process.
- Each *IPMS/USA* chapter must meet the requirement of a minimum of five (5) members being *IPMS/USA* members in good standing as part of the re-charter process.
- To meet this demand *BCHMA* requires that a minimum of five Board members are *IPMS/USA* members.

### ***Article IV***

#### ***Board of Directors of BCHMA***

- The Board of Directors of *BCHMA* otherwise known as “the Board”, will consist of the following:
  - President
  - Chapter Contact
  - Directors at Large-three (3)
- The Board will be composed of an odd number of elected members.
- All Board members shall be members in good standing of *BCHMA* and *IPMS/USA* as required by the *IPMS* charter procedure.
- All Board members will be elected by the *BCHMA* membership and serve at the will of the membership.
- The *BCHMA Board* may, at its discretion, vote to expand the Board by adding officers and/or Directors at Large as deemed necessary.
- A Board member may, at any time resign or relinquishes his/her position during their term of office by notifying the Board. That Board member may hold his position on a *pro tem* basis until a replacement Board member is elected if he so wishes.
- The primary duty of the Board members is to act on behalf of the membership.
- Additional duties of the Board members are:
  - To support the President in his endeavors to advance the purposes and objectives, and maintain the “unique flavor and experience” of *BCHMA*.
  - To officiate at any/all *BCHMA* meetings in the absence of the President.
    - The President will designate a specific Board member to fill this role.
  - To vote on items, on behalf of the membership, when time is of the essence or secrecy is required.
    - Note: This is not to imply that an item is to remain secret but that public knowledge could or would alter the result before action is taken.
    - Board members may survey *BCHMA* members for opinions, advice, etc. before voting.
  - To approve submittal to a membership vote of expenditures of \$500 or more of *BCHMA* funds.
    - Not included are normal *BCHMA* operating expenditures of \$500 or more.

- To approve expenditures of less than \$500 of association funds.
  - Not included are normal *BCHMA* operating expenditures of less than \$500.
- To vote on items that would affect *BCHMA* membership.
- To vote to submit items of importance to the membership for a vote.
- To establish *ad hoc* committees as required, advancing the purposes and objectives of *BCHMA*.
- To appoint additional officers of the association
  - These officers will not be voting board members.
  - These officers will hold office for a pre determined term or until dismissed by the board.
- To support and maintain the *BayCon* show committee.
- To hear members grievances and make recommendations on same.
- To review disciplinary cases and vote on disciplinary action.

### ***Article V***

#### ***BCHMA President and his Duties***

- The President shall be an elected officer, the senior member of the Board, and serves at the will the membership.
- The Presidents duties and responsibilities include but are not limited to:
  - The responsibility and authority for the day-to-day operation of *BCHMA*.
  - The President shall preside over and provide leadership at all meetings of *BCHMA*.
  - In the absence or inability to perform his/her duties a member of the *BCHMA* Board will then preside.
  - Provide a high degree of local and regional visibility as the chief spokesperson for the *BCHMA*.
  - Shall be an ex-officio member of all *BCHMA* committees.
  - Shall be an active advocate of the association's mission.
  - Establishes and implements long and short-range goals, objectives, policies, and operating procedures.
  - Oversee the preparation of the annual *BCHMA* operating budget.
  - Direct and coordinate the administrative management of *BCHMA*.
  - Establish and strengthen collaboration with community groups and organizations.
  - Advise the membership of events or other news that may be of importance to them via the newsletter, email, club website, etc.
  - To provide an annual report to the membership as to the general status of the organization.
  - Serve as the primary advocate to maintain the 'Unique Flavor and Experience' that is *BCHMA*.
- At the end of each membership year the president shall produce a dated and bulleted report, which once accepted by the board, will be added to the appendix as a matter of record. The report may be prepared by the club secretary at the Presidents direction. The following items shall be listed:
  - All items voted on by the board including results.
  - All items voted on by the membership including results.
  - All new members for that year (not to include renewals).
  - Any and all items deemed to be matters of record by the President and /or the board.

## ***Article VI***

### ***BCHMA Chapter Contact and his Duties***

- The Chapter Contact shall be an elected officer, a member of the Board, and serves at the will of the membership.
- The Chapter Contacts duties and responsibilities include but are not limited to:
  - The responsibility and authority to assist the President in the day-to-day operation of *BCHMA*.
  - Provide a high degree of local and regional visibility as a spokesperson for *BCHMA*.
  - Shall be an active advocate of the association's mission.
  - Maintain a positive relationship and line of communication with *IPMS/USA* Region 1 Coordinator.
  - Maintain a positive relationship and line of communication with *IPMS/USA* Director of Local Chapters.
  - Establish and strengthen collaboration with community groups and organizations.
  - Advise the membership of events or other news that may be of importance to them via the newsletter, email, club website, etc.

## ***Article VII***

### ***BCHMA Financial Officer and his duties***

The Financial Officer, otherwise known as Treasurer, may be one of the elected Board Members or a member appointed by the board.

- His duties include;
  - Maintaining a bank account for the association funds.
    - The Board may request a periodic report as to the status of the account.
  - Paying all approved bills in a timely manner.
    - Normal association operating expenses are approved by the President.
    - Other club expenses are approved by the Board or electorate.
  - Preparing a Financial Report to be presented to the Board on an annual basis.
    - This is a requirement to maintaining *IPMS/USA* Chapter status.
    - This should be done at the end of the membership year so the information can be incorporated into Presidents report to the association.
    - The President may request that the Financial-Officer be present at a meeting to give his report to the membership.
  - Notify the Board in a timely manner of pending financial problems or oversights.

## ***Article VIII***

### ***Election of Officers***

- Elections for *BCHMA* officers will be held in a timely fashion to allow enough time for the contestants to campaign and all members to vote.
  - Determining the timing and duration of the election and the establishment of an election committee, is the responsibility of the Board.
  - Elections shall be announced at a meeting, on the club web site and in the newsletter or any other media source as deemed necessary.
  - All *BCHMA* members in good standing are allowed to submit one ballot in an election.
  - Ballots may be submitted to the Board or Election Committee by hand, by mail, or by electronic media.
    - Although this is a secret ballot, each member is to insure that his or her name is on the ballot or the sealed envelope it is submitted in. This is to insure that each member cast no more than one vote. A simple majority of submitted votes selects the new officer.
  - Results of the election shall be announced at a meeting, on the club web site and in the newsletter or any other media source as deemed necessary.
- The newly elected officer will take office upon the announcement of their winning their elected office at a meeting, or at a predetermined time as part of the election announcement.
- If an election is held to fill a vacant seat on the board, once the election is announced, any eligible member may nominate his or her self as a candidate for the position.
- Any eligible member wishing to hold office may petition the Board for an election.
  - That member will present a petition to a board member indicating the position they are applying for and signed by a minimum of five (5) current *BCHMA* members in good standing.
    - The board member will then present this petition to the full board for consideration.
  - When passed by the board an election for that position will be held.
  - Once the election is announced, the current person holding that position will become the incumbent candidate, unless declining to run, and any other eligible members may nominate his or her self as a candidate for the position.
- Eligibility for election to all board offices is as follows:
  - Must have at least two (2) years membership in good standing within *BCHMA*.
  - Must prove to the board that he fully understands the requirements of the position and is capable of filling the position.
  - Must be an *IPMS/USA* member in good standing.

## ***Article IX***

### ***Terms of Office and Elections***

- President will serve at the discretion of the association membership.
- Chapter Contact will serve at the discretion of the association membership.
- Directors at Large will serve at the discretion of the association membership.
- Financial Officer will serve at the discretion of the board if appointed by the board.
- Additional officers that are appointed will serve at the discretion of the association membership.
- Elections will take place at a date, time and place to be determined by the *BCHMA* Board.
- Results of elections and appointments will be communicated to the *BCHMA* membership by association newsletter and web page.

## ***Article X***

### ***Membership***

- Any individual, regardless of race, color or creed, national origin, age, sex or sexual preference, expressing a desire to become a member of *BCHMA* may be considered for membership.
- Any individual requesting membership must provide name, mailing address, phone number and e-mail address for mailing and contact purposes.
- The *BCHMA* Board will have the ultimate responsibility and decision for acceptance or rejection of any application.
  - Filling out a membership application form and paying the dues does not guarantee membership.
- Member in good standing.
  - Current paid up dues and active membership.
  - For members on probation, their status will be determined by the board.
- Members who fail to renew membership shall be placed on inactive status.
- Members that do not remain members in good standing will be removed from the roster.
- Membership is non-transferable, issued membership is valid for use only by that member whose name appears on his/her *BCHMA* membership card.
- Applicants receiving membership within *BCHMA*, regardless of class, by accepting said membership agree to abide by the terms and conditions set forth within the *BCHMA* By-Laws.
- Membership Classes:
  - *BCHMA* Member (1 person)
  - *BCHMA* Family Membership (3 immediate family members)
  - *BCHMA* Life Member (1 person)
  - *BCHMA* Honorary Member (1 person)
- The membership year will run from June 1<sup>st</sup> of the current calendar year to May. 31<sup>st</sup> of the following year.
- Dues are to be paid in full during the month of June, but no later than the 30<sup>th</sup> of said month.
  - Upon receipt of payment of dues, the member will be placed on the *BCHMA* roster and issued a membership card valid for the present year.
  - Upon receipt of payment of dues for multiple years, the member will be placed on the *BCHMA* roster and issued a membership card valid for the total of years paid.
  - Lost membership cards will be replaced at a cost to be set by the *BCHMA* board.
- Dues, for all classes, will be reviewed periodically by the board, and recommend any changes to the membership.

## ***Article XI***

### ***Dismissal, Revocation and Resignation of membership***

- The *BCHMA* board is the body responsible for the dismissal and revocation of membership.
  - Upon the dismissal or revocation of membership; all club property being held by the member in question will be returned to the Board within two weeks.
- Any *BCHMA* member may resign at any time by submitting his/her resignation in writing to the board.
  - The resignation will become effective on the day it is received.
  - Any request for return of dues must be accompanied by a current membership card.
  - Refunds will be prorated.
  - All club property must be returned, to the Board, within two weeks of resignation before prorated dues are returned.
- Any *BCHMA* member whose conduct is unbecoming that of a gentleman/lady (refer to Article XIV Code of Conduct) or whose presence is considered detrimental to *BCHMA* can be a subject for dismissal.
- Destructive and or violent conduct will result in an immediate review from *BCHMA* and prosecution to the fullest extent of the law.
- At or during any *BCHMA* sanctioned activity, disorderly or disruptive conduct will not be tolerated. This may result in placing membership on hold, may result in dismissal from said premises and/or possible prosecution.
- Thievery in/or of any form will not be tolerated and after restitution, will result in an immediate review from *BCHMA* and may result in immediate dismissal from *BCHMA* and prosecution to the fullest extent of the law.
- A request for return to *BCHMA* membership is at the discretion of the board upon a completion of a full review.
- Every applicant for membership to *BCHMA* shall agree to abide by and observe these by-laws.

## ***Article XII***

### ***BCHMA Meetings***

- A general meeting open to all members and their guests will be held on a monthly basis.
- This is generally to be the second Saturday afternoon of the month.
  - This schedule may be revised if that date is a holiday or part of a holiday weekend.
  - The date conflicts with another event that would cause many of the members to be elsewhere.
  - Or another date would be preferential to the host.
- In the case of scheduling conflicts all efforts shall be made to reschedule the meeting if the officers and scheduled host are notified in a timely manner.
- A meeting may be canceled for a specific month due to inclement weather conditions or other unforeseen events.
- Any *BCHMA* member, in good standing, may volunteer to host or sponsor a monthly meeting.
  - As host the member shall provide limited use of his or her home, or a secondary location, to all members wishing to attend:

- The host may establish boundaries or limit the space the membership may use.
- The host should have a minimum available seating for twenty.
- The host shall provide beverages, such as soft drinks, and snacks for the membership. Beyond this the host is not expected to incur any out of pocket expenses to hold this meeting.
- If a secondary location is being used any published rules as to the use of that facility will be complied with.
- Any member may sponsor a meeting, acting as host, at a facility outside of his or her home, such as a museum or historical site:
  - The facility should have indoor space in which to conduct a meeting incases of inclement weather.
  - The facility should have a minimum available seating for twenty.
  - The facility should have working restrooms.
  - The facility should be handicapped accessible.
  - The facility should have adequate parking.
  - If a ‘third party facility’ is being used any published rules as to the use of that facility will be complied with.
  - Approval of the Board will be sought prior to scheduling a meeting at a ‘third party facility’.
  - Whereas the use of members homes for meetings provides part of the unique character of the *BCHMA* ‘Experience’, use of ‘third party facilities’ shall be restricted. The Board is responsible for seeing that their use does not become excessive.

### ***Article XIII***

#### ***Sub- Organizations and Sub Groups:***

##### ***Sub- Organizations***

[Definition: For the purpose of these By-Laws, a *Sub-Organization* is any board, panel, committee, or group composed exclusively of members, or with members of another organization, for the benefit of *BCHMA*.]

- From time to time sub-organizations of *BCHMA* may be formed and meetings may be held. While attending those meetings, whether at a member’s home, private or public facility, all members in attendance shall be governed by these articles.
- Sub-organizations may be formed by club members without permission of the board as long as the intent of said sub- organizations is to meet the purposes and objectives of *BCHMA*.
- *Ad hoc* committees may be formed with permission of the Board.
  - Sub *ad hoc* committees may be formed with permission of the parent committee. Notice of the formation of a subcommittee, its purpose and members, will be supplied to the *BCHMA* board by the parent committee.

**Example:** The show committee may form a search committee to find a new source for trophies.

- This article is not intended to control or restrict the formation of sub organizations.

## ***Sub-Groups***

[Definition: For the purpose of these By-Laws, a *Sub-Group* is any board, panel, committee, or group composed exclusively of members, or with members of another organization, for the benefit of those members.]

- From time to time sub groups of *BCHMA* may be formed and meetings may be held. While attending those meetings, whether at a member's home, private or public facility, all members in attendance shall utilize these articles in regulating the group.
- Sub-groups may be formed by club members without permission of the board as long as the intent of said sub-group is to meet the purposes and objectives of *BCHMA*.
- As a courtesy and to keep abreast of these groups the *BCHMA* board should be informed.
- This article is not intended to control or restrict the formation of sub groups.

## ***Article XIV***

### ***Code of Conduct:***

*BCHMA* reserves the right to maintain a safe and hospitable environment for its membership and its guests. All members of *BCHMA* are expected to abide by this Code of Conduct when attending club meetings, club sponsored functions, club endorsed activities, and when attending a function where you are known by others to be associated with *BCHMA*, and/or wearing club paraphernalia that can identify you as a *BCHMA* member or your affiliation with *BCHMA*.

All Members are personally responsible for their behavior and are expected to exhibit legal, ethical, and safety-conscious behavior at all times.

All members are expected to report any violations of this code.

- When at meetings, stay within the host designated areas unless directed elsewhere. Respect the rights and property of fellow club members. Snooping, theft, or intentionally damaging the host's or the host family's home or possessions will be subject to review by the board.
- When active as a member of *BCHMA*, Fighting, Theft, Willful damage of property, Use of abusive language, Misuse or tampering with fire protection or safety equipment, Illegal possession or use of intoxicants or controlled substances, Harassment, Smoking in unauthorized areas, etc., will be subject to review by the board.
- Marijuana, Medical Marijuana, and E-Cigarettes - See Article XX

*BCHMA* takes a negative view of criminal activity. Any activity deemed illegal by local law will be held as illegal by *BCHMA*, and will be reviewable by the Board.

All personal injuries taking place at a meeting or club sponsored events should be reported immediately to the host, club leadership, etc. so that an appropriate response can be addressed.

Violations of this code are reviewable by the Board at a special meeting, to be held at the earliest convenience of the Board. The results of the Board's decision will be provided to the violator and any victim(s) involved in the incident.

- The Board reserves the right to revoke membership, place on probation, or bestow any other punishment it deems appropriate for violators.
- Any member in good standing may appeal a decision of the Board, in writing, and request a hearing, for which a special meeting will be held.

- The Board reserves the right to conduct interviews of victims, witnesses, and accused perpetrators. Any testimony gathered may be turned over to local authorities.
- All actions of The Board will be in compliance with all local, state and federal laws.

As of this writing, the Board has reserved the right to remove the rights of membership for any violators of this code, or place them on probation. It is possible that issues unforeseen by the Board may arise and new or additional punishment may be devised.

### ***Article XV***

#### ***Membership Votes***

- A quorum is required to conduct a vote.
  - A quorum shall consist of a minimum of six (6) members in good standing including one Board member to conduct and record the vote.
- A quorum will consist of a majority of members at any one meeting were a vote must be taken.
- Any vote shall be preceded with an explanation of the vote and an open discussion period.
- A simple majority vote is required to pass an item.
- Items involving spending of club funds, beyond the normal operating expenses of the Association and BayCon, a club action or activity, or designated by the Board or the President to be voted on by the membership, shall be voted on at the first available regular club meeting.

### ***Article XVI***

#### ***Newsletter, Web Site, Public Press & Media, etc.***

- The Newsletter and Website are nonprofit publications.
- The Newsletter is utilized for the dispersing of important club information, related hobby news, and the entertainment of the membership, subject to review by the editor.
- The Website is utilized for the rapid transmission of information to the membership and public access to the club.
- The Newsletter and Website:
  - They shall not be utilized for propoganda or to influence political campaigns on behalf of any candidate for public office.
  - They shall not be utilized to slander any individual member, non-member, club, hobby shop, etc.
  - Advertising space may be made available to members and hobby related business.
  - Ads may be business card size or larger pending approval by the editor.
  - A fee schedule shall be established by the board.
  - All articles submitted to the newsletter and website shall be reviewed by the editor.
- The Forum:
  - Shall be reserved to members only and is not open to non-members.
  - Shall be open to all members.
  - Shall be monitored by administrator(s).
  - A member's right to use the forum may be revoked if misuse is continued, or he may be placed on probation.
- Face Book Page:

- Currently the Face Book page is owned and monitored by Joe McDonald Jr., administered by the board and is open to the public.
- Currently, the Board supports the concept of a closed forum, but also believes that an open channel to the public should exist in some form of electronic media / social network.
- As future developments in technology and in the transmission and/or use of information occur, *BCHMA* will take them under advisement for its use.
- Whereas *BCHMA* has reserved the right to protect its name; any member wishing to utilize the club name for a web site or electronic media page shall request permission from the Board.
- Whereas *BCHMA* has reserved the right to protect its name; any member writing an article or contributing to an article involving *BCHMA*, for use in the public domain via a newspaper, magazine, blog, television, etc., should advise the Board of the article, and if possible, provide an advanced copy to the Board for review.
  - Copies of published articles involving *BCHMA* should be made available to the Board.
- Whereas *BCHMA* has reserved the right to protect its name; any member discovering a web site or electronic media page using the *BCHMA* name shall report it to the Board.

### ***Article XVII***

#### ***BCHMA Bylaws***

- The by-laws of *BCHMA*, once ratified, shall be placed into effect immediately.
- The by-laws of *BCHMA* shall be reviewed every five (5) years.
  - A committee will be appointed by the President for this purpose.
  - This committee will make its recommendations to the Board upon completion of its review.
- Once ratified, copies of these by-laws will be made available to all members.
- All new members shall be advised of the existence of these by-laws and how they may obtain a copy at the time of enrollment within *BCHMA*.

### ***Article XVIII***

#### ***Revising the By-laws***

- Revision of these *By-Laws* will be accomplished through a multi step process:
- Step 1: Submittal to the Board.
  - All *BCHMA* members in good standing may submit a new Article to be added or
  - A revision to an existing Article to the By-Laws.
  - The submitter will produce a document that spells out exactly the proposed revision. If it revises an existing article the submitter must indicate the article to be changed.
    - The submitter must show the existing phrase or paragraph as it currently stands and how it would appear when revised.
  - The submitter will submit five (5) copies of his proposed revision to any Board member.
    - That Board member will distribute four copies to the other Board members.
- Step 2: Review by the Board.
  - Once received by the Board, a schedule will be established to meet and review the proposed revision document.
  - During the review process the Board may request a meeting with the author of the revision to establish the need for or clarification of the requested revision.
  - When the review is complete the Board will vote to accept the revision.



- Beyond what may be due them, no part of the funds of *BCHMA* will be distributed to its members, officers, or other private persons.
- After the payment of all bills and debts, and resolution of any and all financial issues, all remaining monies shall be donated to a legitimate charity(s), voted on by the remaining membership.
- The physical property, any tools, hardware, books, materials, etc. belonging to the club, may be donated to other clubs, charities, or the remaining members, as the remaining members see fit. (The appendices should have a list of all of the items belonging to the club and where stored.)
  - Upon ratification of these By-Laws, an accounting shall be taken of all *BCHMA* Physical Property. It shall identify all items, who is responsible for or storing them and their purpose. This accounting shall be posted as appendices to this document, and kept updated as situations change.

Upon the vote passing for dissolution, the following steps shall be taken by the remaining officers:

- The final issue of the newsletter shall be produced and posted, this shall include an article indicating the result of the vote and the dissolution arrangements, if known, the announcement as to this being the final issue, and a listing of any club owned items available to be claimed.
- Notification shall be sent to IPMS/USA and the Regional Coordinator of the dissolution of *BCHMA*.
- It shall be posted on the web site, the forum shall be closed and the web site terminated upon the completion of all distributions listed above.
- All other forms of communication made use of by the club shall post the dissolution of *BCHMA* and shall be shut down upon the completion of all distributions listed above.

#### ***Article XX***

##### ***Marijuana, Medical Marijuana, and E-Cigarettes***

This article applies to any drug, tonic, etc. that may be legal in some form in certain jurisdictions and not in others, within our membership area.

Whereas Marijuana and/or Medical Marijuana is now legal in Massachusetts, it is not, or may not be, in other local states where we have members, and it is still illegal per the Federal Government. We do not permit its use at meetings or other club endorsed or club sponsored events.

- Be advised that due to Federal Law, Legal Contracts, Employment Contracts, and local penal codes, being near to Marijuana use may jeopardize member's employment, family arrangements, and freedom.
- Be advised, that even though the recreational use of Marijuana may be legal, it may be the host's wishes that it not be smoked or used on his property.
- Be advised, any member that is on a prescribed program of Marijuana use, should plan his use of the drug around the meeting schedule.
- Use of Marijuana at a meeting shall be subject to review by the Board.
- Selling or sharing Marijuana with other members at a meeting shall be subject to review by the Board.

## **E-Cigarettes**

E-Cigarettes shall not be used at any meeting or club sponsored event without the permission of the host and any members in attendance.

- Whereas it is still undetermined as to the effects of the heated vapor as in "second hand smoke", permission must be obtained before using.

# Appendices

## Bay Colony Historical Modelers Association Attachment to Bylaws and Guidelines

Appendices, as needed, may be attached to these articles. They may not outline or dictate policy, but may state fact such as to the condition of *BCHMA*

Note: Appendices are ratified by a majority vote of the *Board*.

### Appendix A

#### Current officers

<i>Title</i>	<i>Name</i>	<i>Notes</i>
President	John J. Nickerson	Acting: treasurer and membership secretary
Chapter contact	Robert A. Magina	Newsletter editor and meeting coordinator
Board member	John J. Gisetto Sr.	Historian
Board member	Raymond Rosario	
Board member	Steven M. Kwasny	

### Appendix B

#### Life Members

<i>Name</i>	<i>Year</i>
Joseph McDonald Sr.	April 13, 2008
Hal Marshman †	June 10, 2011
John J. Nickerson	December 14, 2013

Note: Life membership is awarded by a vote of the Board of Directors.  
Note: † denotes the person is deceased.

### Appendix C

#### Membership

<i>Membership year</i>	June 1 <sup>st</sup> to May 31 <sup>st</sup> of the following year
<i>Cost per year</i>	\$10.00 adult membership
<i>Family membership</i>	\$20.00 per year. Up to 3 family members at the same address with only one newsletter sent.

### Appendix D

#### Newsletter

Currently “The Battlewagon” is published six times per year: April, February, June, August, October and December. Additional special issues may be published when required. A copy is transmitted electronically or via U. S. Mail to each member as part of the membership package.

### Appendix E

#### Items unique to BCHMA

<i>Club color:</i>	<i>Club motto:</i>
Medium Blue	One Goal-One Passion